**Northwest Louisiana Human Service District (NLHSD)**

Meeting Minutes for

**Tuesday, January 17, 2017 @ 5:30 p.m.**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

Meeting was called to order by Chairman Chris Nolen.

Invocation was offered by Ora Rice.

Dee Fowler led the Pledge of Allegiance.

Chairman Nolen welcomed quests, ED, and members.

Roll Call was taken. With five members of eight active present, the Board had a quorum.

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| Bienville-Vacant | Bossier-Vacant | Caddo-Njeri Camara **P** | Claiborne-Christon Cupp **A** |
| DeSoto-Vacant | Natchitoches-Sandy Wiggins Long P | Red River-Wanda Brock **Ex** | Sabine-Marcelle Slaughter **Ex** |
| Webster-Ora Rice **P**  | Gov.Appt.-Deanna Fowler **P** | Gov.Appt.-Vacant | Gov.Appt.-Chris Nolen **P** |
| Staff ED-D. Efferson |  |  |  |
| Guests- Duane Ebarb, LaCAN |  |  |  |

**Approval of Agenda:** Camara moved with a second by Wiggins Long to accept the agenda without any modifications. Motion was carried.

**Approval of the Minutes for December 19, 2016:** Camara moved with a second by Wiggins Long to accept the agenda as printed. Motion was carried.

**Guest and Public Comments:** None

**Agenda Items for Discussion/Action**

**New Business**

1.      **Executive Limitations – Official Executive Director Report on File with the Secretary and**

 **available for public inspection.**

Motion was made by Fowler to accept the ED’s Report as submitted with a second by Rice. Motion was

 carried.

 Comments: Question regarding Children/Adolescent Services in Natchitoches. ED will investigate this

 query. Concern expressed about scenarios on budget cuts especially the 10% cut when have already been

 cut so deep. Members discussed the need to contact representatives to voice their concerns.

**a. Communication and Support to the Board Page 14**

**b. Financial Condition & Activities Page 7**

2. **Board-Executive Director Linkage**

1. **Monitoring Executive Director Performance Page 27**

Fowler moved with a second by Camara to accept the policy as printed in manual. Motion was carried.

3**. Board Business**

1. **Appoint Committee to review and amend as needed Stakeholder Surveys.**

Copies of last year’s survey were given to committee members by Chairman Nolen. Committee members will be Camara, Fowler, and Chairman Nolen.

1. **Solicit comments on ED Performance (each board member will be given copies of the ED evaluation [Page 28-33] and copies of their monthly monitoring tool to assist in developing their comments)**

Members were given copies of their monthly monitoring tools for this past year and a blank Comments section of the ED Performance Evaluation.

1. **Status Update on NLHSD Strategic Plan Selected Initiatives Monitoring** ED presented the Status Update on NLHSD Strategic Plan Selected Initiatives Monitoring. Motion was made by Fowler to accept the ED’s Report as presented with a second by Wiggins Long. Motion was carried.
2. **Board Monitoring Summary Report December 2016**

Fowler distributed the report. Report was very positive

**4. Old Business**

1. **Vote on a Board Resolution Supporting the Louisiana Developmental Disabilities Council Community and Family Support System Task Force Recommendations regarding equitable State General Funding of LGEs.**

**See the following Resolution**:

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**BOARD RESOLUTION**

On the 17th day of January, 2017, at a meeting of the Board of Directors of the Northwest Louisiana Human Services District (NLHSD), a Local Governmental Entity located in Shreveport Louisiana, with a quorum of the Directors present, the following Board Resolution was adopted:

WHEREAS, the Board of Directors recognizes the $14.07 per capita in State General Funds (SGF) currently budgeted for NLHSD as being well below the $26.74 per capita average allocation statewide and the lowest per capita funding of the 10 Local Governmental Entities;

WHEREAS, the October 10th, 2016 Community and Family Support System Task Force Final Report issued by the Louisiana Developmental Disabilities Council documents this inequity and makes recommendations which the NLHSD Board supports;

WHEREAS, the November 14th, 2016 Equitability Fund Districts/Authorities Fact Sheet issued by the Louisiana Council’s Advocacy Network (LaCAN) clearly summarizes this inequity and the need for $7,872,905 in State General Funds to resolve this inequity for the Northwest Louisiana Human Services District;

WHEREAS, Governor John Bel Edwards and the Louisiana State Legislature are currently considering a mid-year budget cut to resolve a Fiscal Year 2017 budget deficit and that these cuts may be annualized as reductions to the NLHSD Fiscal Year 2018 budget;

BE IT RESOLVED, that on this seventeenth day of January, two thousand and seventeen, the Board of Directors hereby support the efforts of the Louisiana Developmental Disabilities Council and the Louisiana Department of Health in requesting an additional $7,872,905 in State General Funds for the Northwest Louisiana Human Services District in Fiscal Year 2018 and requests that any mid-year budget cut for Fiscal Year 2017 be targeted in a way that does not worsen the per capita inequity currently identified by documents cited in this resolution.

The above resolution was passed by a majority of board members present and voting in accordance with the by-laws of NLHSD. I certify that the above and foregoing constitutes a true and correct copy of a part of the minutes of a meeting of the Board of Directors of NLHSD held on the 17th day of January, 2017.

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Camara moved with a second by Rice to accept the Board Resolution as printed. Motion was carried. Secretary Fowler signed the resolution to be sent to Sandy Winchell of the DD Council and Michelle Leto of the BH Council.

1. **January Board Compliance Monitoring Tool Completion:** Handed out by Fowler for completion and tallied.
2. **Governance Manual omissions corrections:**
* **Correct Monitoring Executive Director Performance Appendix A -Change November to January**

Agreement that this is a correction not a change.

**Announcements/Acknowledgements:**

* Duane Ebarb with LaCAN announced that the 2017 Legislative Roundtables will be Tuesday, January 31, 2017 from 9:30 am to Noon at the Bossier Instructional Center, at 1719 Airline Drive in Bossier City, LA. Members were encouraged to attend (RSVP).
* Announced that we do have new 2 members joining us soon—George Sewell (Bossier City) and Reese Middleton (Governor’s Appointee).

**Next Proposed Meeting Date: Monday, February 20, 2017**

Fowler moved for adjournment with a second by Camara. Motion carried.

Respectfully Submitted,

**Deanna L. Fowler**

Deanna L. Fowler

Secretary